

Missouri's National Career Readiness Certificate Employer Partnership Letter

By completing this form, your business is communicating its support of the WorkKey's Assessment System and ACT's National Career Readiness Certificate (NCRC) as the credential to document essential work-related skills.

(Visit this website to complete online instead: <http://workreadycommunities.org/business/form>)

Employer Support: *(Please check both boxes.)*

- We agree to recognize the value of the NCRC as an indicator of workplace skills and will accept and/or request the NCRC when hiring and/or promoting in our organization.*
- We give permission to use our organization's name and logo in public awareness efforts to promote the NCRC.

Employer Information: *(All information required.)*

Business Name _____

Contact Name _____

Contact Title _____

Contact Phone Number _____

Contact Email Address _____

Company Website (if applicable) _____

Address _____

City _____ County _____ State _____ ZIP _____

Number of Employees** _____ Industry _____

Employer Signature _____ Date _____

Please send this letter to:
NCRC Outreach Coordinator, Division of Workforce Development
421 E. Dunklin Street, Jefferson City, MO 65101
Fax: (573) 751-8162 | Email: ncrc@ded.mo.gov



www.NationalCareerReadiness.org

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*NOTE: Please refer to the NCRC *Employer Handbook* published by ACT.

**Number of Employees

Missouri Division of Workforce Development is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can call (800) 735-2966 or dial 7-1-1.